

TOWN OF PORT EDWARDS
MONTHLY BOARD MEETING MINUTES

December 8, 2015

Call to order:

Chairman Duane Arendt opened Town Board Meeting with the Pledge of Allegiance at 7:00 p.m. in the Town Hall.

The following persons were present:

Chairman, Duane Arendt, Supervisor Tim Schmidt, Supervisor Jeff O'Donnell, Treasurer Michelle Sorenson, Clerk Sharon Stelmacher, and Road Superintendent Allen Goodness.

Approval of minutes from November 10, 2015:

Clerk presented the minutes from the November 10, 2015 Town Board Meeting. Motion made by O'Donnell, seconded by Schmidt to approve minutes as presented. Motion carried.

Agenda:

- Payment of bills.
- Act on SWCHS 2016 Service Agreement.
- Approve 2016 Budget.
- Appoint election officials for 2016/2017 term.
- Discuss election official's compensation.
- Act on additional payment on truck loan.
- Review options to purchase Town computers and future Town Website.
- Review Correspondence.
- Treasurer and Clerk Monthly Financial Reports.
- Old Business.
- Public Input.

Motion made by O'Donnell, seconded by Schmidt to approve agenda. Motion carried.

Bills:

Motion made by O'Donnell, seconded by Schmidt to approve payment of bills listed by Clerk. Motion carried.

SWCHS 2016 Service Agreement:

Motion made by Schmidt, seconded by O'Donnell to approve 2016 Service Agreement with South Wood County Humane Society (SWCHS). Motion carried. Copy of agreement included with minutes.

2016 Budget:

Motion made by Schmidt, seconded by O'Donnell to approve 2016 Budget. Motion carried. Budget included with minutes.

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Election Officials appointed for 2016/2017 term:

Motion made by O'Donnell, seconded by Schmidt to appoint, Lillian Bredl, Barbara Matthews, Caroline Egland, Carol Arendt, and Julie Bennett. Motion carried.

Election Officials Compensation:

Wage for Chief Inspector: \$11.00 per hour; Regular Inspector: \$9.00 per hour, and a \$10.00 meal allowance for each election official working Election Day.

Truck Loan Payment:

Treasurer will make additional \$5,000.00 truck loan payment this month.

Town Computer & Website:

Town Board appointed Jeff O'Donnell to purchase Town computers. Town Website possibilities also discussed. Town Board would like to have Website up and running by spring 2016.

Review Correspondence: None.

Treasurer & Clerk Monthly Reports:

Treasurer and Clerk Reports reviewed by the Town Board. Total Town money as of November 30, 2015 is \$133,645.60.

Old Business:

Community Center needs licensed electrician to replace electrical box. Town also needs to replace community center outhouse. Both items will be taken care of by spring.

Public input: None.

Scheduled Board Meetings:

- Regular Monthly Board Meeting Monday, January 11 at 7:00 p.m. at the Town Hall.

Adjournment:

Chairman Arendt adjourned the meeting at 8:30 p.m.

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Minutes submitted by: Sharon Stelmacher, Clerk

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