

TOWN OF PORT EDWARDS  
MONTHLY BOARD MEETING MINUTES

**December 13, 2016**

**Call to order:** Supervisor, Tim Schmidt opened Town Board Meeting with the Pledge of Allegiance at 7:00 p.m. in the Town Hall.

**Meeting Certification:** This meeting has been properly posted to notify the public of date, place, time and agenda.

**The following persons were present:** Supervisor Tim Schmidt, Supervisor Jeff O'Donnell, Treasurer Michelle Sorenson, Clerk Sharon Stelmacher, Road Superintendent Allen Goodness, Road Assistant Ken Lewis and Nekoosa Fire Chief Dan Harnisch.

**Approval of minutes from November 15, 2016 Board Meeting:** Clerk presented the minutes from the November 15, 2016 Town Board Meeting. Motion made by O'Donnell, seconded by Schmidt to approve minutes as presented. Motion carried.

**Agenda:**

Act on 2017 Nekoosa Ambulance and Fire Contracts.  
Treasurer and Clerk Monthly Financial Reports.  
Payment of bills.  
Payment to American Asphalt for Kimball Road Project.  
Act on Local Rd Improvement Project Reimbursement form.  
Payment of Boundary Line Road Maintenance Agreements.  
Act on Operators Licenses.  
Act on employee wages.  
Board approved 2017 budget.  
Correspondence.  
Set January Board Meeting Date and Time.  
Set Town Caucus Date and Time.  
Public input regarding agenda items.

Motion made by O'Donnell, seconded by Schmidt to approve agenda. Motion carried.

**2017 Nekoosa Ambulance and Fire Contracts:**

- Ambulance contract for 2017 will not change, Town currently will pay an automatic 5% increase annual payment is \$22,771.19 and payment of \$25.00 per EMT for length of service.
- Fire contract for 2017 no change, automatic renewal. Annual fee is  $\frac{3}{4}$  of a percent of town's equalized value that the City of Nekoosa Fire Depart covers. Fee for 2017 will be \$44,308.20.

Motion made by O'Donnell, seconded by Schmidt to accept 2017 Nekoosa Fire & Ambulance Contracts. Motion carried

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**Treasurer and Clerk Financial Reports:** Treasurer and Clerk Reports reviewed by the Town Board. Total Town money as of November 31, 2016 is \$226,852.97. Motion made by Schmidt, seconded by O'Donnell to accept Financial Reports. Motion carried.

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**Bills:** Motion made by O'Donnell, seconded by Schmidt to approve payment of bills listed by Clerk. Motion carried

**Kimball Road Project Payment:** The one mile of Kimball Road Project is complete. A motion made by Schmidt, seconded by O'Donnell to approve payment to American Asphalt for \$103,259.67. Motion carried.

**Local Rd Improvement Project Reimbursement form:** Motion made by O'Donnell, seconded by Schmidt to submit reimbursement form to WisDOT for Towns LRIP award of \$21,531.92. Motion carried.

**Payment of Boundary Line Road Maintenance Agreements:** Motion made by Schmidt, seconded by O'Donnell to pay Boundary Line Road Maintenance Agreements for:  
Town of Armenia; \$2,202.00 for 1 mile of County Line Road.  
Town of Remington; \$1,101.00 for ½ mile of Range Line Road.  
Motion carried.

**Operators Licenses:** Motion made by O'Donnell, seconded by Schmidt to approve Operator License to Katrine Taylor and Byron Montag for Jabberjawz. Motion carried.

**Act on employee wages:** Motion made Schmidt, seconded by O'Donnell to approve 2017 wage:  
Full time position: \$25.65 per hour and 6 weeks of vacation.  
Part-time employees: \$13.75 per hour.  
Motion carried.

**Board approved 2017 budget:** Motion made by O'Donnell, seconded by Schmidt to approve 2017 Budget. Budget attached to minutes.

**Old Business:**

- Wood County Certified Survey Map No. 10065 for Jeff Wirtz: The property Mr. Wirtz owns indicates a portion of his property was given to the town for development of a town road. Town cannot find anything on record and town does not intend to create any new town roads. Town will ask Wood County if a resolution would be sufficient to clear his property, or quick claim deed is needed. Item tabled.

**Scheduled Board Meetings:**

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- Town Caucus: January 3, 2017 at 7:00p.m. at the Town Hall
- Regular Monthly Board Meeting: January 10, 2017 at 7:00 p.m. at the Town Hall

**Public Input regarding Agenda Items:** None

**Adjournment:** Supervisor Schmidt adjourned the meeting at 8:30 p.m.

Minutes submitted by: Sharon Stelmacher, Clerk

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