TOWN OF PORT EDWARDS

MONTHLY BOARD MEETING MINUTES

Date: **April 9th, 2018**

**Call to Order:** Chairman Randy Moody opened the Town Board Meeting at 6:00p.m. in the Town Hall with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town’s three posting boards, on the Town Hall door, on the Town website and in the Daily Tribune) to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O’Donnell, Treasurer Kathy Reese and Clerk Michelle Sorenson. Road superintendent Allen Goodness along with a few members of the public were also in attendance.

**Approval of minutes from March 20th Board Meeting:** Clerk presented the minutes from the previous monthly Board Meeting. Minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O’Donnell to accept the minutes as printed. Motion carried.

**Agenda:**

 Approve the agenda

Approve previous meetings minutes

Approve payment of bills

Treasurer and Clerk monthly financial reports

 Discuss road projects

Set date for April board meeting

Review correspondence

Old Business:

 Public input

 Adjourn

Motion was made by O’Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** Schmidt made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by O’Donnell and motion carried. Total disbursements for the month of March were $20,259.12.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of March 31st, 2018, is $296,140.50. Motion was made by O’Donnell and seconded by Schmidt to accept the financial reports. Motion carried.

**Operator’s License:** Clerk petitioned the Board for approval of an operator’s license for Tara Wolfe at Headin West. Her fee was paid and she has taken the appropriate beverage server training. Schmidt made a motion to approve the operator’s license for T. Wolfe and O’Donnell seconded. Motion passed.

**Board of Review:** The date for the Board of Review will remain April 25th, 2018, from 10a.m. to 12p.m.

**Correspondence:** Chairman received a letter from Emergency Management alerting us to Tornado Awareness Week which runs April 9th thru April 13th, 2018. The weather sirens will also be tested during this time.

**Old Business:** The Homemakers are no longer locking up their chairs anymore so others can use them. They would prefer, however, that they not be rented out.

**Public input:** Jim Sherman contacted Supervisor Schmidt. Schmidt referred him to Cary Smith. Cary was present tonight and reported that Sherman was wondering if the Town had to pay for any signing needed for the ATV routes. We did not. It was also Cary’s opinion that ATV routes will be coming to the Town of Seneca in the near future.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Monday May 14th, 2018, at 6:30p.m. The meeting will be conducted at the Town Hall.

**Adjourn:** O’Donnell made a motion to adjourn the meeting at 6:29p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,

Michelle Sorenson, Clerk