TOWN OF PORT EDWARDS

MONTHLY BOARD MEETING MINUTES

**Date**: **November 13th, 2018**

**Call to Order:** Chairman Randy Moody opened the Town Board Meeting at 6:12p.m. in the Town Hall.

**Meeting Certification:** This meeting has been properly posted (on the Town’s three posting boards, and on the Town Hall door) to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O’Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson. Road superintendent Allen Goodness, along with Jerry Czappa, Cary Smith, and Pat Martinson from the public were also in attendance.

**Approval of minutes from October 9th Board Meeting:** Clerk presented the minutes from the previous monthly Board Meeting. The minutes looked accurate and acceptable. Motion was made by O’Donnell and seconded by Schmidt to accept the minutes as printed. Motion carried.

**Agenda:**

 Approve the agenda

Approve previous meeting’s minutes

Approve payment of bills

Treasurer and Clerk monthly financial reports

Set date for December board meeting

Discuss removal of town telephone line

Update Zoning Ordinance

Update Holding Tank Ordinance

Review correspondence

New business

Old business

 Public input

 Adjourn

Motion was made by O’Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** O’Donnell made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by Schmidt and motion carried. Total disbursements for the month of October were $30,193.25.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of October 31st, 2018, is $263,095.73. Motion was made by Schmidt and seconded by O’Donnell to accept the financial reports. Motion carried.

**Town Telephone Line:** Clerk will have to call US Cellular to inquire about adding voicemail to the Road Superintendent’s cell phone. Will also ask if we can import the Town’s land line number to that same cell phone. Information will be brought back to next month’s meeting.

**Zoning Ordinance:** Zoning Ordinance had section 6.02(A) updated to read “more than 500 head of cattle, or 300 hogs, or 2000 fowl, or other small animals or a density of 2 cattle, or 2 hogs, or 2 equine, or 50 fowl or other small animals per acre.” Ordinance was signed and clerk will post.

**Holding Tank Ordinance:** Under Section 1, “newly constructed homes” was changed to “newly constructed structures”. Wording was also added to the effect the Town Board can vote to make exceptions depending on information gathered on a case by case basis. Ordinance was signed and clerk will post.

**Correspondence:** Clerk received sanitation permits for Fazio Cranberry, Tom McCarron, Jason and Priscilla Weis, and Samuel and Elizabeth Ourada.

Chairman Moody received an inspection report from Tarlton Inspections for our equipment fuel tank. They want the tank to be painted and have an anti-syphon valve installed. Goodness attested that the tank has already been painted and he thought there was an anti-syphon valve already installed on it. Goodness will talk with our fuel supplier about the valve and get back to Moody.

**New Business:** None.

**Old Business:** The signing of the ATV/UTV routes are in the works. All of the signs and bolts have been purchased.

Wood County dispatch received a call regarding homelessness and drug activity on the very East end of Grunewald Lane.

**Public input:** None.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Tuesday, December 11th, 2018, at 6p.m. The meeting will be conducted at the Town Hall.

**Adjourn:** O’Donnell made a motion to adjourn the meeting at 7:03p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,

Michelle Sorenson, Clerk