TOWN OF PORT EDWARDS

MONTHLY BOARD MEETING MINUTES

Date: **September 11th, 2018**

**Call to Order:** Chairman Randy Moody opened the Town Board Meeting at 6:00p.m. in the Town Hall with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town’s three posting boards, on the Town Hall door, on the Town website and in the Wisconsin Rapids Tribune) to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisors Tim Schmidt and Jeff O’Donnell, Treasurer Kathy Reese, Clerk Michelle Sorenson, Constable Louis Hamel. Road superintendent Allen Goodness and his assistant John Dupuis, along with a couple members of the public were also in attendance.

**Approval of minutes from August 13th Board Meeting:** Clerk presented the minutes from the previous monthly Board Meeting. The minutes looked accurate and acceptable. Motion was made by Schmidt and seconded by O’Donnell to accept the minutes as printed. Motion carried.

**Agenda:**

 Approve the agenda

Approve previous meeting’s minutes

Approve payment of bills

Treasurer and Clerk monthly financial reports

Set date for October board meeting

Set date for budget preparation

Review correspondence

Old Business:

 East end of Grunewald Lane

 Town Hall window air conditioner unit

 Public input

 Adjourn

Motion was made by O’Donnell and seconded by Schmidt to approve the agenda. Motion carried.

**Bills:** O’Donnell made a motion to approve payment of the bills listed by the Clerk. Motion was seconded by Schmidt and motion carried. Total disbursements for the month of August were $29,022.55.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of August 31st, 2018, is $290,433.11. Motion was made by Schmidt and seconded by O’Donnell to accept the financial reports. Motion carried.

**Correspondence:** Clerk received an operator license application for Tina Sutherland at the Switched LLC. The fee has been paid and she has the required education. Schmidt made a motion to approve the operator license and O’Donnell seconded. Motion carried.

WISLR road map came to Chairman. Moody will sign and return.

**Old Business:** Mike Savage took the wood from the tree that was cut down on Wilhorn Road. Goodness cut the tree down and it is all cleaned up.

We have a party interested in the old mower. It was the decision of the Board to put the mower up for bids. Bids can be dropped off at the Port Edwards town highway shop until September 30th, 2018. Bids will be opened at the October Board meeting. The Board reserves the right to accept and/or deny any and/or all bids.

There are a lot of hoops to go through to close a road such as the east end of Grunewald Lane. Goodness measured the road and it came to 950 feet. The Board is unsure of what to do with the mess that is there. Topic tabled to a later meeting.

The Board will keep its eyes open for an air conditioning unit.

**Public input:** ATV/UTV access is coming to the Town of Seneca. Seneca plans to have their roads open all year long with the exception of deer season. It was asked whether the Town of Port Edwards would consider going to something similar.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Tuesday, October 9th, 2018, at 6:00p.m. The meeting will be conducted at the Town Hall.

**Budget Preparation Meeting:** Budget preparation meeting was set for Monday, October 22nd, 2018, at 6p.m. The meeting will be conducted at the Town Hall.

**Adjourn:** O’Donnell made a motion to adjourn the meeting at 6:58p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,

Michelle Sorenson, Clerk