TOWN OF PORT EDWARDS

MONTHLY BOARD MEETING MINUTES

**Date: July 14th, 2020**

**Call to Order:** Chairman Randy Moody called the Town Board Meeting to order at 6:00 p.m. in the Town Hall. The meeting began with the Pledge of Allegiance.

**Meeting Certification:** This meeting has been properly posted (on the Town’s three posting boards, and on the Town Hall door) as well as published on our website and in the Daily Tribune, to notify the public of date, place, time, and agenda.

**Attendance:** Chairman Randy Moody, Supervisor Tim Schmidt, Clerk Michelle Sorenson, Highway Superintendent Allen Goodness. Supervisor Jeff O’Donnell and Treasurer Kathy Reese via Zoom. Four people from the public were also in attendance.

**Approval of minutes from June 9th Board Meeting:** Clerk presented the minutes from the June Board Meeting. The minutes looked accurate and acceptable. Motion was made by O’Donnell and seconded by Schmidt to accept the minutes as printed. Motion carried.

**Agenda:**

Approve the agenda

Approve previous meeting’s minutes

Approve payment of bills

Treasurer and Clerk’s monthly reports

Set date for next month’s board meeting

Approve list of conditional use permits

Review correspondence

New business:

Old business:

Public input

Adjourn

Motion was made by Schmidt and seconded by O’Donnell to approve the agenda. Motion carried.

**Bills:** Schmidt made a motion to approve payment of the town bills listed by the Clerk. Motion was seconded by O’Donnell and the motion carried. Total disbursements for the month of June were $38,488.12 with total revenues being $7,842.68.

**Treasurer and Clerk Financial Reports:** The Treasurer and Clerk reports were reviewed by the Board. All reports balance. Total Town money as of June 30th, 2020, is $231,921.51. A motion was made by Schmidt and seconded by O’Donnell to accept the financial reports as presented. Motion carried.

**Conditional Use Permits:** A list of current active conditional use permits was reviewed by the Board. Being there were no objections to renewing the permits listed, O’Donnell made a motion to accept the list and to renew the permits. Schmidt seconded the motion and the motion passed.

**Correspondence:** A septic permit application was received for Jeff Kuhn.

The Clerk received notice of a new fire number being added on Birch Lane for Scott Gasch, number 4959.

There was one fire call this past month. It involved Jim Merk, his motorcycle and a deer. Merk received serious injuries but apparently refused transport. The Board decided to bill Mr. Merk for $250.00

**New Business:** Chairman Moody had an update on the 50/50 Road Aid program. It has been increased from $4,000 to $5,000 per year and the cap has been removed. So, Towns can now save up more than three years’ worth of monies. It was also noted that the 50/50 Bridge Aid is usually refunded in March.

Chairman Moody received a complaint on the Gene Aaron property located on County Highway GG. They are not in violation of the Town's junk vehicle ordinance. They do however, have an abandoned trailer home that should be removed. Clerk will send a letter with a copy of the zoning ordinance requesting they remove the trailer home.

**Old Business:** Chairman talked with Dan Kellnhofer yesterday. The Town Board will begin meeting with him on a monthly basis again starting July 30th, 2020.

The Board discussed the Town’s 1st Responders request for money. The clerk will look over the budget to see if there are any discretionary funds that could be put their way. Supervisor O’Donnell reminded everyone of the option that was given to the 1st Responders to put a link on the Town’s website so if people wanted to donate, they could via that link. The Board doesn’t think we will be able to contribute funds every year but this year we are hoping to find $1,500 to $2,000 to donate.

**Public input:** John Dupuis appeared before the Board. He and his wife Margie wanted to thank the Board for putting up the ATV/UTV sign in his yard at that dangerous corner. They appreciate it and hope it prevents any more accidents.

The old piano from the school house is gone and been disposed of and the new one (donated by Peggy Wettstein) is in its place.

A question was raised with regards to the ATV/UTV intersection at State Highway 54 and Swiggum Lane; why is that closed and who put up the signs? It was the Board’s understanding that a snowmobile club put up the signs (End of Trail and an ATV with a line thru it). It was done because the road there was getting chewed up and the crossing is unsafe. The town resident with the question was referred to Sandy Huber Green at the Wood County Parks Department for more information.

**Next Scheduled Board Meeting:** The next regularly scheduled Town Board Meeting is set for Monday, August 10th, 2020, at 6 p.m. The meeting will be conducted at the Town Hall.

**Adjourn:** O’Donnell made a motion to adjourn the meeting at 7:04 p.m. and Schmidt seconded. All were in favor and the motion carried.

Respectfully submitted,

Michelle Sorenson, Clerk